

2011-09-13

Cremona School Council

19:00:00

Meeting Minutes

School Library

Attendees: Shera Scott, Brenda Pereversoff, Jennifer Steiner, Kim Zaharia, Bill MacFarquhar, Gerard Kulcsar, Joanna Harvey, Jaymee Shea, Karen Olson, Andrea Reid, Brenda Eerkes, Gary Whitehead

Meeting called to order at 7:05 PM by Gerard Kulcsar

Minutes

Agenda item: Previous Minutes

Discussion: Everyone read the minutes from the previous meeting June 12, 2011
Approved by all

Agenda item: Delivery of Minutes

Discussion: a) Simplify delivery of minutes - are 2 sets of minutes necessary? One from School Council and the other from School Admin – Brenda said this was good because you get 2 different perspectives). Is it possible to get the minutes out within 48 hours of the meeting?

Proposed that the minutes will be e-mailed out to School Council members who will read them before the next meeting. The minutes will no longer be read at the meetings, instead the School Council will be asked if there are any errors or omissions to the minutes from the previous meeting and than they will be approved. This was approved by all School Council

b) Can the minutes be put onto the School Website? Joanna said someone can be trained from School Council to do this. Karen Olson volunteered to do the website training, approved by all

Agenda item: Moving School Council Meeting Date

Discussion: It was presented that the School Council meeting be held on the 2nd Tuesday of the month to help facilitate in getting information into the School Newsletter and onto the website in a more timely manner. Submissions to the Newsletter must be into Jan Shand by the 25th of each month

Gary Whitehead presented that the School Council Bylaws state that the Council will meet on the 3rd Tuesday of the month, so Council would have to have a vote to change the bylaw in order to change the date. Bill MacFarquhar said this was not necessary.

Andrea Reid motioned that we move the meeting date to the 2nd Tuesday of the month

Kim Zaharia Seconded

Approved by all

Agenda item: Allocation of Positions and Specific Roles

Discussion: Gary Whitehead stated that there are 3 positions in the bylaws for the School Council: President (Currently held by Gary Whitehead), Vice Chair (Currently held by Gerard Kulcsar) and Secretary (Currently held by Karen Olson)

Andrea presented that some of the positions are poorly defined and proposed that we have more structure to the informal positions on the School Council:

- General Volunteer Coordinator : Andrea Reid
- Class Representative Contact: Kim Zaharia
- Pizza Day Coordinator: Shera Scott
- Christmas Shop Coordinator: Shera Scott
- Website Person: Karen Olson
- Vending Machine Coordinator: Brenda Pereversoff
- Treat of the month: General Volunteer Coordinator to organize this
- Summary of meeting for Newsletter: Website person

Agenda item: Vision Committee

Discussion: Jaymee Shea, Brenda Eerkes, Eppo Eerkes and Susan Pierson have started the process to form a society: Cremona School Enhancement Society in order to facilitate the raising of funds for certain school projects. The society will be a board that will require elections. The board will then determine how the funds are distributed.

The society will allow the Vision Committee to raise money and apply for grants towards various things proposed on the Vision Committee wish list i.e.: athletics, audio system, arts, drama, science, team uniforms, new playground equipment, Tricksters.

Bill MacFarquhar mentioned the society will need to prioritize what the money is for and how it is distributed.

Is the Vision Committee a separate entity from the School Council ? Not necessarily. Brenda Eerkes and Jaymee Shea said the Vision Committee is trying to collaborate with the School Council, and help to bring forward their wish list for the school.

Jaymee Shea proposed she would provide updates of the Vision Committee at the School Council Meetings.

Tricksters:

Joanna Harvey explained that Tricksters came to the school a few years ago and the school would like to bring it back this year. An arts grant is no longer possible and they need \$12,00.00 for the program to run. The school receives some funds from the Cremona Lions which could be put towards the program but the majority of the money would need to be raised within the next 3 months. Jennifer Steiner asked how much notice we would have to give in order to book the program and should we set a deadline for when the funds need to be raised by i.e. Within the next 3 months.

Andrea Reid presented that maybe other alternatives to Tricksters might be considered as it is a lot of money for 4 days of programming. Some suggestions were Fine Art Fridays, Science related activities, Artist in residence. Joanna Harvey presented that an Artist in Residence program would take a year to set up. Teachers would welcome Fine Art/ Science Fridays but would require parent/community volunteers to organize and where would the funds come from?

Jennifer Steiner presented another alternative to Tricksters as a possible Festival day where the students pick from various activities like pottery, painting, drama, science experiments: if supplies are required this cost would be covered by the students.

It was proposed that a notice go in the newsletter and Website to find volunteers who might be interested in organizing and coordinating a festival or fine art/ science fridays.

Agenda Item: Classroom Reps and Volunteer Forms

Discussion: Kim Zaharia and Karen Olson have added structure to the role of Classroom Rep that School Council implemented in the 2010-2011 school year.

3 Roles have been defined:

- General Volunteer Contact – will handle requests for volunteers for general school activities. This years contact will be Andrea Reid
- Classroom Representative Contact – will organize class lists for Classroom Reps, answer Classroom Reps questions, assist Classroom Reps in getting started at the beginning of the school year. This years contact will be Kim Zaharia
- Classroom Reps – primary role is to work with the teacher to help in getting volunteers for things required throughout the school year i.e. General classroom help – the Classroom Reps will be determined once the Volunteer forms are handed in

The Volunteer Form has been revamped – Kim Zaharia pointed out that hopefully we can work on the credibility of these roles which will help to get more people involved and feel like they are being needed

Gerard Kulcsar suggested that it be added to the roles and responsibilities of the Classroom Reps that they attend School Council Meetings in order to provide feedback to the Council on how these roles are working and offer suggestions for changes.

Kim Zaharia, Karen Olson and Andrea Reid will be attending the Staff meeting on September 26th, 2011 to present these changes to the teachers and get them onside.

A Volunteer meeting will be held once all the forms are returned to review the roles and responsibilities of the Classroom Reps and general volunteers.

Agenda Item: Band Society Report

Discussion: Brenda Pereversoff presented the report.

Band Society AGM will be held on September 21st, 2011 at 7:00 PM – notices about the AGM will be going up.

The Band Society is planning a Pub Night for October 29th, 2011 at the Cremona Community Hall. It has yet to be decided if it will be a Cabaret or Family Night. The band Livestock will be playing. There may be a Silent Auction at the Pub Night.

Agenda item: School Report

Discussion: Joanna Harvey presented on behalf of the School.

- Enrollment is at 351 students
- New Staff: Chelsea Sheppard, Jonathan Dowell, Shelley Robertson and Shauna Ward
- AISI initiative for school improvement – Maureen McDermid coming in – sharing cost with Hugh Sutherland in Carstairs as AISI budget has been cut
- Administration and teaching staff have new Professional learning guides for growth plans, quality of teaching – Division focus on COLT(Central Office Leadership team)
- First battle of the grades for High School will take place on September 16th, 2011. Middle School had theirs on the 1st day of school.

Agenda Item: Trustee Report

Discussion: Bill MacFarquhar presented the Trustee Report

- Raising the bar in the classroom is a priority for the Superintendent, hire the best, nurture, encourage teachers
- Chinook's Edge Advantage – 3 new faces to the Superintendents team – will see the team in the schools more, priority to be highly visible and in the schools one week a month
- No final enrollment numbers yet, but expecting a slight decline
- First board meeting is on September 14th, 2011

Agenda Item: New Business

Discussion: Vending machines

- need volunteers to purchase supplies from Costco and Real Canadian Wholesale
- Division supports healthy alternatives
- Machines are filled by students
- Brenda Pereversoff will look after getting a list of items needed, Jennifer Steiner and Karen Olson volunteered to help pick up supplies

Pizza Day

- Shera Scott presented that the supplier of the pizza be changed to Canadian Pizza King in Didsbury as the location in Olds was no longer working – cost is a bit higher but we will still make around \$5.00 per pizza sold
- It was also suggested that the price of pizza be raised from \$2.00 to \$2.50 per slice
- Shera also proposed that juice and water no longer be sold on pizza days as we sell it for the same cost as we purchase it for and it is a lot of extra work
- The changing of supplier, raising of cost per slice and no longer selling juice and water was approved by all

Christmas Gift Shop

- Shera Scott presented that the gift shop will run on December 1st and 2nd, 2011

Terry Fox Walk/Run

- Gary Whitehead presented that Gail Cummings was enquiring about who to contact to get volunteers lined up – Andrea Reid will look into this

Meeting Agendas

- Andrea Reid presented that was it possible to discuss the next meetings agenda at the previous meeting
 - It was suggested that this would lead to prolonging the meeting as we might start discussing the items
 - Gary Whitehead currently sends out requests for agenda items and usually does not receive replies back
 - Gary will send an e-mail to the School Council 2 weeks prior to the meeting so we can set the agenda and get it posted on the website
 - Gerard Kulcsar, Kim Zaharia, and Andrea Reid agreed to have their names on the School Council portion of the website as contacts for parents for the School Council
 - Andrea Reid presented that the agenda items be focused more on items moving forward rather than just updates one suggested Agenda Item for the next meeting was the Renaissance Rally
 - Meeting Adjourned at 8:51 PM
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